OLIVIA INWOOD

o.inwood@westernsydney.edu.au | oinwood@gmail.com | www.oliviainwood.com

Summary

Demonstrated history of working in the higher education sector in professional staff (academic library and student accommodation) and academic staff (humanities and computer science faculties) roles. Skills in research (linguistics, literacy, natural language processing, multimodality, and social media), project management, culture and communities, administration, and teaching and mentoring university students.

Experience

Academic Literacy Coordinator – Library, Western Sydney University

April 2023 – Present

- Full-time continuing Professional Staff role in Library Academic and Research Services
- Providing specialist expertise to support the design and implementation of academic literacy programs
- Responsible for coordinating the development of WSU's *Academic Literacy Strategy* that supports academic literacy initiatives across the entire university
- Ongoing interest in developing artificial intelligence literacy skills among university students and researching generative AI in tertiary education from a literacy and linguistics perspective
- Gaining skills in: project management, developing educational resources, website development, writing reports, organising and presenting at webinars and workshops, university policy – academic integrity and literacy, team-based projects

Researcher (Post-PhD) – School of Computing Technologies, RMIT Melbourne

February 2023 – April 2023

- Part of a research team working for Professor of Data Science Jenny Zhang and the Defence Science and Technology Group (DSTG)
- Researched the detection of internet trolling and political propaganda on Twitter
- Contributed a Systemic Functional Linguistics (SFL) methodology to the team, complementing work in Natural Language Processing (NLP)
- Gained skills in: linguistic annotation, writing research papers, natural language processing and computer programming, artificial intelligence and GPT-3

Professional Staff – UNSW Colleges

February 2017 – February 2023

- Fixed term part-time Professional Staff member in the Portfolio of the Pro Vice-Chancellor, Education & Student Experience, UNSW Sydney
- I worked for the residential college Fig Tree Hall (a very diverse college with students from 27 different countries) in the following roles: Deputy Dean (3.5 years), Acting Dean (2 months), Resident Fellow (2 years), Student Fellow (6 months)

- Gained skills in: pastoral care, administration, management of staff team and college residents, developing large-scale events for all 7 UNSW colleges, academic support, disciplinary matters, university policies, public speaking, media creation

PhD Candidate – School of the Arts and Media, UNSW Sydney

February 2019 – February 2023

- Developed a linguistic and multimodal framework to analyse how online communities interact with and legitimate information disorders on social media
- Research has implications for academic fields in media literacy, communication studies, sociolinguistics, and natural language processing
- Received scholarship from Australian Government and Research Grant from DSTG
- First-author of 6 publications (4 journal articles and 2 book chapters)
- Won 2 research awards for publications from School of Arts and Media
- 26 research presentations given in academic and industry settings – examples include International Communication Association, Australasian Language Technology Association, DSTG, TikTok, MISDOOM (Oxford Internet Institute)
- Gained skills in: writing research papers, public speaking, linguistics, multimodality, data analysis, language technologies, applying for research grants

Casual Academic Staff – UNSW Sydney and University of Sydney

June 2019 – June 2022

- Taught classes in ARTS2091 Mobile Cultures and ARTS2093 Social Media, core courses for UNSW's undergraduate media program (300 students per course)
- Prepared materials, taught, and marked assignments for 100 students per term
- Guest Lecturer for ARTS2091 Mobile Cultures (2020-2022) – also created tutorial exercises that allowed students to interactively engage with the course content
- Guest Lecturer for ARTS1782 Contemporary Europe in Crisis (Semester 1 2021)
- Completed admin work for master's degree course LING7273 Media Discourse at University of Sydney – marked assignments for all assessment tasks

Research Assistant – Faculty of Arts, Design and Architecture, UNSW Sydney

September 2021 – February 2022

- Completed research for Division of Impact and Engagement at UNSW Faculty of Arts, Design and Architecture; project was about ARC (Australian Research Council) Impact and Engagement Statements written by all Australian university faculties
- Analyzed over 500 pages of text manually using SFL methods in genre, discourse semantics and legitimation; wrote 4000-word report on findings and recommendations; research findings were shared at a Faculty Seminar

Education

University of New South Wales (UNSW Sydney)

Doctor of Philosophy, Feb 2019 – Feb 2023

Title of PhD thesis: *A Discourse-Analytic Approach to the Study of Information Disorders: How Online Communities Legitimate Social Bonds When Communing Around Misinformation and Disinformation*

PhD Officially Conferred on: 17th May 2023, passed with no revisions

Bachelor of Arts and Social Sciences (Honours Class 1), Feb 2018 – Dec 2018

Title of Honours thesis: *Understanding the Values Enacted in the Design of Blockchain Technologies by Applying Social Semiotics and the Walkthrough Method*

Received an overall WAM of 90.125 and thesis mark of 92%

Bachelor of Arts (BA)/Bachelor of Fine Arts (BFA) with Distinction, Feb 2014 – Dec 2017

BA – Media, Culture and Technology | English Literature and Creative Writing

BFA – Graphics Media/Graphic Design, Art Theory, Sculpture

Awarded UNSW Equity Scholarship for entire degree (for coming from public school, rural and low socio-economic background); awarded 'with Distinction' on transcript for both degrees (highest transcript statement for non-honours undergraduate degrees)

Volunteer Work

I always make sure to involve myself in volunteer work in order to feel like I am giving back and to develop a sense of community. Examples of volunteer work I've taken part in:

- Mentor for the Public Education Foundation
- RISE Selector (organization funded by Schmidt Futures and the Rhodes Trust that finds promising young people and gives them needs-based scholarships)
- From 2020 – 2022 Social Media Volunteer for the Australian Systemic Functional Linguistics Association (ASFLA); managed the Facebook page, photography
- In 2022, Graduations Volunteer for UNSW (helping run graduation ceremonies)
- From 2017 – 2022 provided free academic editing and mentoring services
- In 2015-2016, volunteered for Shack Tutoring – tutored local students for free
- In 2015, Secretary of Inter-Residential Communities and Charities Committee
- In 2015, organized an inter-college Charity event, fundraised $1375 for the Leukaemia Foundation and $3000 over the course of the year as Charities Director

Short Courses

I enjoy continuously learning new skills and career development. Some examples of short courses I've taken part in and/or licenses I've applied for:

- Cranlana Centre for Ethical Leadership: Ethical Leadership Training (2022)
- Digital Humanities Down Under Summer Institute 2019 – Python, Visual Basic and R
- UNSW Data Management and Research Integrity Courses (2019)
- FASS Casual Academic Teaching Course and UNSW Teaching Essentials (2020-2022)
- UNSW Gendered Violence Research Network Training (2017 onwards)
- Mental Health First Aid and First Aid Training and CPR (2017 onwards)
- Enjoy developing skills with LinkedIn Learning Courses, such as Artificial Intelligence Foundations, TensorFlow: Working with NLP; Introduction to GPT-3
- I hold a Working with Children's Check in both NSW and Victoria

References

References can be provided upon request.